

A meeting of the Dorset HealthCare University NHS Foundation Trust Board of Directors
will be held at 1.00pm on Wednesday 27th March, 2013
at The Allendale Centre, (Quarterjack Suite),
Hanham Road, Wimborne, Dorset, BH21 1AS

AGENDA PART I

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|----|---|-------------------|-----------|
| 1. | Apologies for absence | | 1.00-1.05 |
| 2. | To confirm Part I Minutes of the Board Meeting held on 30 th January, 2013 | <u>Appendix A</u> | 1.05-1.10 |

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| 3. | Matters Arising Report | <u>Appendix B</u> | |
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ITEMS FOR DECISION

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| 4. | To approve the PCT Estate Transfer | <u>Appendix C</u> | 1.10-1.25 |
| 5. | To approve the Trust's Strategy | <u>Appendix D</u> | 1.25-1.40 |
| 6. | To approve the recommendations of the Director of HR in relation to the Southwest Pay Consortium | <u>Appendix E</u> | 1.40-1.50 |

ITEMS FOR DISCUSSION

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| 7. | To receive a Report from the Chief Executive | <u>Appendix F</u> | 1.50-2.05 |
| 8. | To discuss the Integrated Quality, Finance and Performance Report for March, 2013 from Jane Elson, Director of Quality and Roy Jackson, Director of Finance | <u>Appendix G</u> | 2.05-2.20 |
| 9. | To receive the overview report following the CQC inspection of Minterne Ward (This will include a verbal update from Mr Mike Beesley and Mr Wayne French) | <u>To follow</u> | 2.20-2.35 |

ITEMS FOR INFORMATION

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| 10. | To receive a briefing paper for the following Board Committee Meetings: | | |
| | <ul style="list-style-type: none"> • Audit Committee Meeting held on 11th January, 2013 and 8th March, 2013 • Quality, Clinical Governance and Risk Committee held on 19th February, 2013 • HR & Workforce Development Committee held on 6th March, 2013 • Mental Health Act Managers Quarterly Summary Report for the period 1st October – 31st December 2012 | <ul style="list-style-type: none"> <u>Appendix H</u> <u>Appendix I</u> <u>Appendix J</u> <u>Appendix K</u> | <ul style="list-style-type: none"> 2.35-2.45 |

11. To receive the Annual Plan Tracker Appendix L 2.45-2.55

Significant issues from Directors

Observations from Governors 2.55-3.05

Any Other Business

Date of Next Meeting

The next meeting will take place on Wednesday, 29th May, 2013 commencing at 1.00pm at Kingston Maurward College, Dorchester, Dorset, DT2 8PY

To resolve that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Matters Arising Report

Part I Board Meeting 27 March 2013

Report from the Trust Board Secretary on Matters Arising from the Minutes of the Part 1 Meeting of the Board of Directors held on Wednesday 30 January 2013.

1. Purpose

To report to the Board on any matters arising from the draft minutes of the last Board meeting.

2. Recommendation

That the Board notes this report and recommends any action it considers appropriate.

3. Background Information

This report covers all outstanding action points contained in the minutes and is required in order that the Board can be satisfied that all action points in the action column have either been completed, are in progress or will be completed in accordance with any timescale contained in the minute

Minute	Topic	Action	Lead	Deadline
089/12	South West Regional Pay Consortium Business Case	To discuss the Business Case at the March Board Meeting	Trust Board Secretary Mr Harvey	March 2013
Response	On Agenda			

Minute	Topic	Action	Lead	Deadline
091/12	Reducing sickness absence	Mr Hague to present a benchmarked plan to the HR and Workforce	Director of HR Mr Hague	March 2013

		Development Committee and then the Board		
Response	Report being prepared for next HR and Workforce Development Committee meeting on 6 March 2013.			

Minute	Topic	Action	Lead	Deadline
091/12	Improvement in patient identified goals'	Develop a plan to ensure this target is 'green' by March 2013	Director of Mental Health Services Mr Barton	March 2013
Response	Reporting promoted directorate wide and exception reports produced at team level. Functionality of Mental Health electronic record system (RiO) being tested for directly recording goals to eliminate current paper based process. The collection of Outcomes will be included in the Directorate Pathway work.			

Chris Harvey,
Trust Board Secretary
20 March 2013