

Board of Directors Meeting 22 February 2017

Meeting Summary

1. *Chief Executive's Report* – The Chief Executive reported on progress with the Clinical Services Review (CSR), discussions in respect of the Sustainability and Transformation Plan, progress with discussions on the development of a joint approach to shared services in the County, progress with the transfer of prison healthcare services to a new provider and recent media coverage in respect of two Trust employees.
2. *Integrated Corporate Dashboard* – the Board reviewed key indicators for January which focussed on patient safety incidents, healthcare associated infections, pressure ulcers and the patient experience. Details of three external benchmarking studies were also reviewed.
3. *Finance Report for January 2017* – the Board noted that at the end of January 2017, the Trust was £4.1m ahead of plan. The forecast year-end position was for a deficit of £1m, which was £3m ahead of plan. Agency expenditure year-to-date was £4.6m. To date, £8m of the £8.1m cost improvement plan for the year had been achieved. At the end of the month £7.3m of the revised £11.2m capital programme for the year had been delivered. The Use of Resource Rating within the Single Oversight Framework was 1.
4. *People Management* – The Board noted details of the recruitment campaign in London, which had resulted in an increase in applications, the development of and recruitment to the revised management structure in Operational Services, the changes in respect of the taxation of 'off-payroll' workers and the uptake of the flu vaccination, which had increased from 28.4% to 34.1%.
5. *Trust Response to the Clinical Service Review Proposals* – the Board agreed the Trust submission.
6. *CQC Action Plan* – progress in implementing the plan following the June 2015 inspection and the re-inspection of seven core services in March 2016 was reviewed.

The Board noted that of the 40 'must do' recommendations, 24 were complete or rated as green and 13 were rated as amber/green on the basis of being in progress to meet the deadline, one was rated as amber and two red. The action being taken in respect of the two red actions was noted.

Of the 64 'should do' recommendations, 49 were complete or rated as green, 11 were rated as amber/green on the basis of being in progress to meet the deadline, two were rated as amber and two red. The Board noted the details of the red actions and the steps being taken to address the position.

For more information contact Keith Eales, Trust Secretary, on 01202 277008.

February 2017