

Board of Directors Meeting 28 March 2018

Meeting Summary

1. *Patient Story* – The Board heard a story illustrating the experience of a patient who had received support from the Trust Heart Failure and Wheelchair services and the positive impact that this had on their lifestyle.
2. *Board Briefing* – The Board received a briefing on local and national topics.
3. *Chief Executive's Report* – The Chief Executive reported on the receipt of the draft report from the Care Quality Commission following the 2017 inspection, the tender for urgent care services in Dorset, the future of St Leonards Hospital and discussions in respect of the system Control Total.
4. *Integrated Corporate Dashboard* – The Board reviewed key indicators for February. Board members discussed, in particular, the high bed occupancy rates most notably in the acute wards. It was anticipated that the outcome of the Mental Health Acute Care Pathway Review would support achievement of the targeted 85% occupancy rate.
5. *Finance Report for February* – The Board noted that at the end of February the Trust was behind the budget for the year. However, the year-end forecast was to be £0.5m ahead of budget and £0.5m ahead of the Control Total. As a result of the performance against the Control Total, the Trust could expect to receive an additional £0.5m in addition to the £1.8m from the Sustainability and Transformation Fund (STF). Agency expenditure continued to be within the NHS Improvement ceiling. To date £9.2m of the cost improvement programme (CIP) had been banked. It was noted that 40% of this related to non-recurrent savings and this would be addressed by a Board Task and Finish Group. Capital expenditure was £8.4m for the year to date with a year-end forecast of £12.7m. The Use of Resources Rating within the Single Oversight Framework was 1, which was in accordance with the plan for the year.
6. *Staff Survey Results* – The Board noted a summary of the results. This indicated that, in addition to an increase in the overall response rate, 22 key findings had improved on 2016, five remained the same and five had worsened. Of the five that had worsened, the movement in each case was not statistically significant.

In comparison with other mental health, learning disability and community Trust, 25 of the key findings for the Trust were better than average, three were average and four below average.

7. *Better Every Day Deliverables 2018/19* – the Board agreed the deliverables for the year. At each Board meeting the milestones for a particular theme within the Programme will be reviewed in detail.
8. *Dorset Care Record* – the Board noted a background briefing paper on the DCR.
9. *Trust Budget 2018/19* – the Board agreed the Trust budget for the coming year, which included: a Control Total of £2.3m surplus, a deficit, after impairments, of £2.1m;

national Sustainability and Transformation Fund income of £2.5m, which is subject to the Trust meeting its Control Total (£0.7m is also subject to the Dorset NHS meeting its system Control Total); a CIP of £8.7m (3.6%); a Capital Programme of £21.9m and a Contingency of £1.85m. The Board has reiterated the commitment to use reasonable endeavours not to use the £1.85m contingency included in the budget so that it was available to support the Dorset system achieve the system Control Total. The Board has noted that CIP projects amounting to £2m still need to be found.

10. *Care Quality Commission Quality Improvement Action Plan* – The Board noted that actions in respect of 39 ‘must do’ recommendations had been completed and were in progress in respect of the remaining one. All 68 ‘should do’ recommendations had now been completed. The Board thanked staff for the work undertaken to complete the actions.
11. *Questions from Governors* – Governors commented and asked questions in respect of progress with the perinatal unit, the tender for urgent care services, the Dorset Care Record and the Clinical Services Review.

For more information contact Keith Eales, Trust Secretary, on 01202 277008.

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