

Minutes of the Council of Governors Meeting held at 3.45pm on Tuesday, 13 December 2018 in the Old Library, Merley House, Merley, Wimborne BH21 3AA.

Present:	Andy Willis	Chair and Non-Executive Director
	Jan Owens	Lead Governor Public Governor (Dorset RoEW)
	David Dickson	Public Governor (Dorset RoEW)
	Scottie Gregory	Public Governor (Dorset RoEW)
	Alison Fisher	Deputy Lead Governor, Public Governor (Dorset RoEW)
	Jack Welch	Public Governor (Dorset RoEW)
	Sue Howshall	Public Governor (Dorset RoEW)
	Joy Ford	Public Governor (Dorset RoEW)
	Anna Webb	Public Governor (Poole)
	Stephen Churchill	Staff Governor
	Peter Kelsall	Staff Governor
	Helen Lawes	Staff Governor
	Pat Cooper	Staff Governor
	Becky Aldridge	Partner Governor, Service User Group
	Steve Cole	Partner Governor, League of Friends
	Karen Parker	Partner Governor, Bournemouth University
In Attendance:	Heather Bailey	Non-Executive Director
	John Carvel	Non-Executive Director
	John McBride	Non-Executive Director
	Nick Yeo	Non-Executive Director / Senior Independent Director
	Ron Shields	Chief Executive
	Steve Tomkins	Medical Director
	Keith Eales	Trust Secretary
	Jacqueline Stratford	PA to the Chair
	Tapiwa Songore	Deputy Trust Secretary (Minutes)
Apologies:	Celia Millar	Public Governor (Poole)
	Scott Porter	Public Governor (Poole)
	Anne Hiscock	Staff Governor
	Terry Purnell	Public Governor (Bournemouth)
	Bill Batty-Smith	Local Government(District Councils)
	Vishal Gupta	Local Government(Poole Borough Council)
	Bobbie Dove	Local Government (Bournemouth Council)
	Andy Mayers	Public Governor (Bournemouth)
	Ray Bryan	Partner Governor (Dorset County Council)
	Kenneth Lavery	Public Governor (Dorset RoEW)

73/18 Constituency Time

Governors met in Constituency Time to discuss items of common interest and to agree questions to be raised at the Council meeting.

74/18 Meeting with Non-Executive Directors

The Council held discussions with Heather Baily and John Carvel.

75/18 Welcome and Apologies

The Chair welcomed Governors and Board Directors to the meeting and reported the apologies received.

76/18 Exclusion of the press, public and members

The Council agreed to exclude the press, public and members from the meeting on the basis of the personal information to be discussed.

77/18 Appointment of the Chief Executive

Report from the Nominations and Remuneration Committee

The Chair presented a report from the Nominations and Remuneration Committee meeting held on 25 October 2018 and reported that the Committee had endorsed the process and timetable for the appointment of a new Chief Executive following the retirement of Ron Shields.

The Council noted the report.

Report on the Process for the Appointment of the Chief Executive

The Trust Secretary briefed the Council on its statutory responsibility in relation to the appointment of a Chief Executive and outlined the considerations for the Council in making a decision.

The Council noted the report.

Recommendation from the Chair on the Appointment of the Chief Executive

The Chair informed the Council that the Trust had undertaken a rigorous and testing selection process that included an extensive UK and international candidate search, presentations and discussions with groups of staff, the Council of Governors and partners. Seven candidates had been long listed and four shortlisted.

The final panel interview had included a Chief Executive from a neighbouring county, Non-Executive Directors and the Lead Governor

In making the decision the panel had considered the ability of each candidate to influence the system and partners, the ability to articulate a compelling vision for the organisation, the determination and ability to inspire and lead improvements in the quality and safety of services. The panel had concluded that Eugene Yafele should be appointed the next Chief Executive of Dorset Healthcare.

The Lead Governor informed the Council that she had been involved throughout the selection arrangements and she had been impressed by the rigour of the process. She informed the Council that throughout the process, Eugene had demonstrated that he had the experience and commitment to the Trust and she had no reservation in recommending his appointment as the Trust's next Chief Executive.

The Chair thanked those Governors who had been involved in the process.

The Council approved the appointment of Eugene Yafele as the next Chief Executive of Dorset Healthcare.

The meeting reconvened in the public after this item.

78/18 Minutes from the meeting held on 16 October 2018

The minutes of the meeting held on 16 October 2018 were approved as an accurate record.

79/18 Matters Arising Report

The Trust Secretary submitted the matters arising report. It was noted that one matter arising was due in February and the other two were on the agenda.

80/18 Briefing Reports

Chair

The Chair reported that he had been invited to give a speech at a meeting of the Rotary Club and they had expressed their willingness to support funding developments at St Ann's Hospital.

Governors encouraged the Trust to increase contact with the community in order for members of the public to better understand our services. The Chair reported that this was still work in progress but fully supported the need for proactive engagement.

Lead Governor

The Lead Governor briefed the Council on the following matters:

- Discussions and recommendations from the Council Development Day.
- Attendance at the Dorset Clinical Commissioning Group (DCCG) Public Engagement Group meeting.
- Congratulated the Deputy Lead Governor on being elected to the NHS Providers Governor Advisory Committee.

Chief Executive

The Chief Executive briefed the Council on the following issuers:

- The development of the Integrated Care System.
- The delay in announcing the NHS 10 year plan.
- Work with DCCG was underway to define the local plan and the funding needs for 1920/21.
- The planning application for the CAMHS Psychiatric Intensive Care Unit (PICU) had been rejected and the Trust was working to find out the reasons before deciding on a course of action.
- Mental Health services had been granted national funding of £10 million and this would be fed into the Capital Programme for St Ann's and the elderly mental health ward at Alderney Hospital.

Governors enquired whether building links with the community would have changed the outcome of the planning application for the CAMHS PICU. The Chief Executive reported that as the details of the refusal were not yet available, it was difficult to say, however the Trust appeared to have widespread support. Governors enquired whether Service Users had been involved as part of the application process. The Chief Executive confirmed that service users had been involved, however, they had not been able to make a contribution at the

decision-making meeting.

The Council asked the Chief Executive for an update on winter preparedness. He advised that the Trust was working with the acute Trusts to ensure resilience and efforts were still continuing to encourage the uptake of the flu jab which was at 50%.

The Council noted the reports.

81/18 Urgent Care Services

The Medical Director delivered a presentation on progress with the Dorset Integrated Urgent Care Service Partnership.

The presentation covered;

- The current services on offer and the severe constraints they put on Accident and Emergency services;
- Progress towards the integration of services and the Dorset Integrated Urgent Care Operating model;
- How the system would offer high quality care building on existing services and relationships; and
- The use of technology in providing 24/7 care to patients.

The Medical Director advised the Council that the contract for Urgent Care Services had been signed and provision of the service would commence on 1 April 2019. The existing staff in each organisation would continue providing the services.

In response to a question, he advised that the 111 service operating system would be linked to GP services, although this might not be in place by 1 April.

The Council thanked the Medical Director for the presentation.

82/18 Membership Strategy 2019 - 2021

The Lead Governor presented the Membership Strategy which had had been recommended for approval by the Membership Committee.

She reported that a Task and Finish Group would be established to develop the action plan to support the Strategy.

The Council approved the Membership Strategy for 2019 – 2021.

83/18 Policy for Engaging with the Board

The Trust Secretary presented the revised policy for the Councils' engagement with the Board which had been discussed at the last Council meeting.

The Council noted that the recommendations from the last meeting had now been incorporated in the Policy.

The Council approved the Policy for Engagement with the Board.

84/18 Council of Governors Regulatory Dashboard

The Council received the Regulatory Dashboard and noted that the Trust was achieving the required level of performance in all of the indicators in the Single Oversight Framework.

The Quarterly Data Quality Maturity Index MHSDS dataset score was forecasted to breach in Q3 (to be published in May 2019) due to the addition of new metrics. It was noted that work was underway to improve this position.

The Council noted the Dashboard.

85/18 Reports from the Development Day

The Lead Governor presented a report from the Development Day held on 15 November 2018 and an action plan for approval by the Council.

The Council noted that three priority areas for further discussion with the Board had been set and these were;

- the well-being of the workforce;
- integration of services; and
- Further promotion of ill health prevention strategies

Task and Finish Groups would be established to progress the action plan and Governors would be asked to volunteer membership on these Groups.

The Council;

- a) **Noted the outcome of the Development Day held on 15 November 2018;**
- b) **Approved the action plan developed in response to the matters raised.**

86/18 Review of the Trust Constitution

The Trust Secretary presented a report seeking Council approval for the establishment of a Task and Finish Group to review the Trust Constitution.

The Council noted that it was good practice to review the Constitution every three to four years. In addition, the Council had agreed to make changes to its composition following the reorganisation of local authorities and to increase the number of Staff Governors from five to six.

The Council;

- a) **Approved the establishment of a Task and Finish Group to review the Trust Constitution;**
- b) **Governors Scottie Gregory, Alison Fisher, Sue Howshall , Pat Cooper and Becky Aldridge volunteered to be members of the Task and Finish Group to review the Constitution; and**
- c) **Requested that the Group report back to the Council in February 2019.**

87/18 Report from the Membership Committee 6 November 2018

The Lead Governor presented the report from the Membership Committee meeting on 6 November 2018.

The Council noted that the Committee had proposed changes to the format of the Annual Members Meetings and this would be further discussed at the Committee meeting in January, with the final recommendations being made to the Council meeting in February 2019. The Trust Secretary confirmed that changing the date of the AMM would not affect the tenure of Governors.

The Council noted the report

88/18 Questions on the Information Pack

There were no questions from the information pack.

89/18 Future Meetings

- 6 February 2019 - Merley House Wimborne
- 8 May 2019 - Merley House Wimborne
- 10 July 2019 - Crown Hotel Blandford
- 16 October 2019 - Merley House Wimborne
- 11 December 2019 - Merley House Wimborne

Signed

Date

Andy Willis, Chair