MINUTES OF THE DEMENTIA STEERING GROUP MEETING

8 November 2018, 15:00-16:30, Meeting Room 5 Sentinel House

Members in attendance:
- Cliff Kilgore: Consultant Nurse Intermediate Care/Older People (Chair)
- Fiona Baron: Occupational Therapist, East Dorset ICRT
- Angela Cosser: Practice Educator, L & D
- Jood Gibbins: ICSD Team Leader
- Francis Johnson: Advanced Specialist Mental Health Pharmacist
- Alison McGinley: Community Dietitian
- Liz Rose: Team Leader Dorchester CMHT-OP
- Georgina Wilkinson: ICRT Lead, Dorchester
- Kara Winwood: Community Matron, Bournemouth North

Via telecom:
- Helen Lawes: Hospital Matron, Shaftesbury

Note Taker:
- Pat Davis: PA to Medical Team, Bournemouth & Christchurch

Apologies:
- Bernie Coupe: Clinical Consultant Lead for Older Adults
- Jane Rickett: Advanced Nurse Practitioner
- Rachel Murray: Admiral Nurse

01/18 Apologies

Apologies as noted above.

02/18 Minutes of the previous meeting – 13 September 2018

The minutes from the Group meeting held on the 13 September 2018 were accepted and signed as an accurate record of the meeting.

03/18 Matters arising from previous meeting – 13 September 2018

006/18 Medicines: Dino Matthews’ flow chart for referral process added to the Guidelines as an Appendix. Going to Medicines Management Group next week. CLOSED

Link to be placed on the Dementia Internet and Intranet pages by JG/FJ

ACTION: JG/FJ

007/18 Training: JG suggested a Lead is needed for the Dementia Champions but considered it would be a full time job. CK felt it should be taken to Integrated Managers via Dawn Dawson as a Trust issue.

ACTION: CK to email and put forward there should be a Dementia Lead as per NICE guidelines. An active list needs to be created.

008/18 Delirium Policy etc: Policy to be discussed later in the meeting

015/18 Feedback from Training: HL pushing forward for LR to attend the Community Hospital Matrons Meeting next year. ACTION: HL

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03/18 015/18 Feedback from Training: LR attended a meeting with Health Education Wessex who are still looking at competencies for Dementia Level 3 training. Every Trust handles this differently. JG mentioned there was a lack of other training for dementia and suggested looking at in house training. CLOSED as ongoing.

016/18 Dementia Champions: JG suggested Trust Communications be used to highlight that Dementia Champions are needed. It was felt that each area has a different perception on what Champions are/do and this needed to be standardised. ACTION: CK to discuss with Comms about promoting being a Dementia Champion. JG suggested it could suit a retired person.

Common Sense Confidentiality Leaflet: This was felt to be a good thing. CLOSED

04/18 Education

i. AC advised there had been 9 people attending Level 2 Dementia training that day and was looking at Level 3 training being Pan Dorset.
   • Level 1 training was discussed in relation to Admin and Clerical staff and whether it was relevant to them.
   • Mandatory Training for all staff at Level 1 could be beneficial
   • Possibility of training being completed on an e-hub workbook

ii. CK advised the group there is a huge reduction and potential assistance to attend training conferences with free membership for preceptors of the BGS (British Geriatric Society). Members can also apply for free information and reduced costs on courses. AC advised she would mention this to new staff. CK to send links to AC.
   ACTION: CK

iii. JG felt it would be good for Michelle Board, Bournemouth University, to come and visit the DSG. PD to invite. ACTION: PD

iv. Research – Frailty/Older People’s perhaps but there is no funding at the moment.

v. LR advised of an App that is downloadable called Zappar (Zap Me) which will give a 360° feeling of how it might be to suffer Dementia. JG to put on Dementia Web Page. ACTION: JG

05/18 Trust Developments

Still awaiting CCG/Dementia Review outcome. Current service is not sufficient. Needs to be moved forward. It was acknowledged the Post Diagnostic support is dreadful.

06/18 Dementia Partnership Meeting Update

HL, JG and LR attend. Last meeting discussed the Dementia Review and how to take forward.
07/18  
**Dementia Doris Page**

JG is updating the Dementia Doris page and would like to meet with Richard Ross to get the page working properly. It was felt it would be good to have the information on the Intranet page, available externally.

Discussion held on whether the whole platform could be on the Trust internet page? Most of the information can be known to all. Those interested can look up basic information; who the teams are; what national resources there are available; the training we give staff; amongst other things. Members agreed it should be moved forward. JG to take forward. JG felt a poster could be sent to GP surgeries flagging the availability of this information on the DHC Website. **ACTION: JG**

08/18  
**Delirium**

Delirium Poster to be placed on the Doris Dementia page by JG. **ACTION JG**

09/18  
**Delirium Champion Training**

LR confirmed the Trust provides Delirium training but due to a lack of staff and vacancies being so high in the Community Hospitals the priority is not there for them to undertake the training. Maybe the two hour In Reach training could be reduced? CK pointed out that nationally it is probably the most unrecognised condition. JG felt it was a MH issue. HL suggested looking at recording how misdiagnosis is identified. JG felt the Delirium training needs to be considered under clinical mandatory.

LR wondered if the video that had been produced, which was narrated by James Nesbitt and recorded in cartoon form, could be put on the Doris page. She will send a link to PD, which is detailed below:


JG advised there is Delirium training on line but there needs to be a change in the mind set that this is a Mental Health issue. GW suggested it be put on Twitter and Facebook with a focus via the community teams being trained on how to identify Delirium. CK advised the key thing is how to get patients identified with Delirium not Dementia. AC had looked into whether delirium training was being provided. It is not felt appropriate at present whilst developing Dementia Champions. RCN Training available. JG will put the current link on the Dementia page **ACTION: JG.**

FJ mentioned the Delirium guidelines advising this has only just been updated on the Medicines Management page and asked if there is going to be a landing page? JG confirmed that Richard Ross is to put up a Delirium tab.

10/18  
**DEEP (Dementia Engagement & Empowerment Project) Group in Dorset**

This had been submitted by BC. It is aimed at engaging with people with
Dementia and their families. It is considered an excellent Website. JG felt it should be fed to Liz Tate of the Patient Experience Team. Karen Loftus, Public, Trust Patients & Carer Engagement Manager, should link up with Liz Tate. PD to contact KL to see if she could see if this is something that could be engaged with. **ACTION: PD.** Staff that come across the DEEP group are impressed with them.

**11/18**

**Next year’s meeting dates**

Following discussion PD is to explore video conferencing further. Ross in IT is undertaking a project on Business Conferencing but trying to find another system that works better. Windows 10 is not compatible.  
**ACTION: PD**

Attendees agreed to alternate venues of Blandford and Sentinel next year if feasible. PD to investigate. **ACTION: PD**

**12/18**

**Any Other Business**

HL
- Confirmed she would push forward for LR to attend a Community Hospital Matrons meeting
- Will update at the next meeting on what is happening in Community Hospitals. PD to put as an Agenda item. **ACTION: HL/PD**

LR/JG
- Attended Health Education England training and were given all the details of Dementia Friendly Trusts but our Trust is still not registered. CK thought there was a payment that had to be made for this to happen. CK to write to Dawn Dawson, Director of Nursing, Quality and Therapies, about the Trust becoming this. **ACTION: CK**

There were no other issues.

**Date of next meeting:**

Thursday 10 January 2019 from 3.00pm in Meeting Room 1 at Sentinel House