

MINUTES OF THE DEMENTIA STEERING GROUP MEETING

12 September 2019, 15:00-16:30, Meeting Room 1, Sentinel House

Members in attendance:	Cliff Kilgore (CK)	Consultant Nurse Intermediate Care/Older People (Chair)
	Jane Austin (JA)	Programme Lead Mental Health, DCCG
	Jood Gibbins (JG)	ICSD Team Leader and Day Centre Manager
	Damien Kendrick (DK)	ICRT Lead, Poole
	Alison McGinley (AM)	Community Dietitian
	Natasha Norman (NN)	Ward Manager, Swanage
	Jane Rickett (JR)	Advanced Nurse Practitioner
	Sarah Smyth (SS)	Advanced Practitioner, Bournemouth
	Pat Wilkins (PW)	Carers Development Lead
In Attendance:	Pete Vesey (PV)	Quality Improvement Facilitator
Note Taker:	Pat Davis (PD)	PA to Medical Team, Bournemouth & Christchurch
Apologies:	Di Bardwell (DB)	Principle Programme Lead for Mental Health/Learning Disabilities, DCCG
	Stu Bareham (SB)	Practice Educator, L & D
	Fiona Baron (FB)	Occupational Therapist, East Dorset ICRT
	Karen Carnell (KC)	Team Lead, Memory Assessment – East
	Sam Dench (SD)	Consultant Clinical Psychologist/Neuropsychologist
	Juliet Hill (JH)	Community Matron, Bournemouth
	Dino Matthews (DM)	Associate Specialist, OPMHS
	Luisa Mellish (LM)	Acting Service Manager and Professional Lead for Community Speech and Language Therapy (Adults)
	Rachel Murray (RM)	Admiral Nurse
	Liz Rose (LR)	Team Leader Dorchester CMHT-OP

ACTION

47/19 Apologies

Apologies are as noted above. Bernie Coope would not be attending this meeting in future as he had retired. Francis Johnson had advised that he would not be able to attend this meeting routinely in the future but was happy to offer Pharmacy advice wherever needed.

48/19 Guest Speaker

Pete Vesey, (PV) Quality Improvement Facilitator from the Quality Improvement (QI) Team advised the Team had been formed about a year ago. The Team comprises of:

- Kirsten Watson, Head of QI
- Becky Hodson, Communications Lead
- Rosie Green and Pete Vesey, QI Facilitators
- Brad Clement, Data Analyst

Quality Improvement is not a new concept but the Trust has adopted from “Model for Improvement” which has been used within healthcare organisations for a number of decades now. There are two key aspects to it: The Model – methods and tools for identifying, making and measuring

improvements and; Ethos – importance of collaboration, staff and patient led, continuous cycles of improvement not one-off projects, there's not one right solution, etc. The Team is working in collaboration with many support services including Audit, Patient Experience, Quality Assurance, Leadership, Organisational Development, Participation teams as well as bring QI training in a number of areas including the Leadership Course and Preceptorships, staff induction and their own QI training. There are several other areas they offer support with including Team Building Days and teams or individuals who have ideas they wish to take forward and need assistance with creating a plan to take this forward.

PV provided the links for their training menu and the QI Hub –
https://doris.dhc.nhs.uk/download_file/view_inline/10091;
<https://doris.dhc.nhs.uk/patient-care/quality/quality-improvement/quality-improvement-hub>

49/19 **Minutes of the previous meeting – 9 May 2019**

The minutes from the Group meeting held on the 9 May 2019 were accepted and signed as an accurate record of the meeting.

It is noted that the meeting of the 11 July 2019 had had to be cancelled as it was non quorate.

50/19 **Matters arising from previous meeting – 9 May 2019**

35/19 Trust Developments – Tier 2 Frailty Training for staff: This has taken longer than expected due to annual leave. There had been a conversation about using Tier 1 for the rest of Wessex but changes were required. Andy Worth, E-learning Lead, is being contacted to make changes. Tier 2 is delayed for the time being. There was a discussion around Young Onset Diagnosis and the need for Frailty to be flagged and training to be undertaken.

38/19 Delirium Training – E-learning – Delirium page: Dino Matthews (DM) unable to attend the meeting. PD to request update.

PD

38/19 Delirium Training – E-learning – Policy/Guideline: Information from DM (above 38/19) needed before compiling.

38/19 Delirium Training – E-learning – Sharing of tools from Acutes: SB advised in an update that he did receive the information but it was felt to be varying in each Acute. Acutes say it is a Mental Health issue. CK to share referencing on information coming out around Delirium, especially for e-learning.

CK

39/19 Dementia Champions and Training: CK met with Dawn Dawson (DD), Director of Nursing and Therapies, who was not against the idea but mindful there are a lot of other pressures people are under. CK suggested to the meeting that a proposal be put together for a Dementia Lead. Group felt it should be a 'proper' job. It was felt a CQUIN target via the CCG may be helpful. JG felt there should also be a Young Onset Lead so maybe there could be a joint post for these two roles. CK asked if anyone was happy to lead on this and he will e-mail the group with an Expression of Interest. A

CK

Business Plan template is to be completed.

40/19 Dementia Friendly Trust: DD has signed up to this and we are now a designated Dementia Friendly Trust. Should be highlighted in Trustlink which should also promote that there is a Dementia Steering Group in the Trust who meets and one success achieved is being recognised as a Dementia Friendly Trust. DK happy to put together. JG to put on the Intranet and Web Page.

DK/JG

41/19 Dementia within the Workforce: CK had run out of time to write a Group letter to Human Resources (HR) around the strategy there is for dealing with Dementia within the Workforce. To take forward to next meeting. It was felt that with the possibility of this being recognised at PDR there should be a referral to Occupational Health. There was also a need for a paragraph in the Policy relating to this. CK to write to HR.

CK

42/19 Update on Community Hospitals: Response was received from HL but hopefully there will be a further update at November meeting. JR advised there will be an Older Peoples 'Home to Die' project. It is hoped there will be advancement on this.

43/19 DEEP (Dementia Engagement & Empowerment Project): This was discussed and CLOSED.

44/19 Young Onset Dementia Recommendations update: There is a need for a Lead on this as mentioned in point 39/19. CLOSED

45/19 Matters to be escalated to the EQ&CR Group: Now a Dementia Friendly Trust. Proposal for the Dementia and Early Onset Dementia Leads to be prepared.

46/19 Any Other Business – LATE: Link to be sent on when received from DM.

DM/PD

51/19

Education

SB advised, via e-mail, that the only update is that the Trust is waiting to hear from Health Education Wessex re: proposals for a meeting to explore Tier 3 training.

52/19

Trust Developments

None to report.

53/19

Dementia Partnership Meeting Update

JA advised the next meeting will provide a clearer update. She updated on the consultation outcome; the councils had given an update on their position. There are still frameworks to sort out. Update on the Dementia friendly community on how they are developing and hope to hold an event to share good practice and learning.

Consultation: DHC have been fantastic across Dorset and the Consultation went really well with Outreach staff groups giving a lot to the Consultation. There were nearly 500 responses; 44% were from Carers or former Carers. One third of workforce responded so a really good outcome.

Report will be shared when it is finalised. Looking really positive. Bournemouth University are responsible for the assessment and say it was the best outcome they had ever seen. The only negative was the Specialist Inpatient beds and how these are going to be provided, for people in the West of the region. A full Business Case is hoped for by November 2019. DCCG are hopeful that by April 2020 the model can be moved forward. Will probably be able to give more definite information at the November meeting.

54/19

Dementia Doris Page

JG updates changes whenever she is advised of any and corrects links that are not working.

Jack Griffiths will be replacing Richard Ross who is leaving the Trust. JG will arrange to meet with him to ensure continued help with the external Web page.

55/19

Delirium Training – E-learning – next steps

Discussed earlier.

56/19

Dementia Champions and Training

Discussed earlier.

57/19

Dementia Friendly Trust - Update

Discussed earlier.

58/19

Dementia within the Workforce

Discussed earlier.

59/19

Update on Community Hospitals

Discussed earlier.

60/19

LATE (Limbic Age Related Encephalopathy)

Discussed earlier

61/19

Matters to be escalated to the Executive Quality and Clinical Risk Group (EQ&CR)

No items

62/19

Any Other Business

CK advised of a free Symposium around Frailty and Improving Lives on the 9 October between 9.00 am and 4.30 pm at Bournemouth University. If interested in attending let CK have your e-mail address and he will e-mail details. Be mindful that this is a free course as CPD training is not being funded now. CK also advised that members of the British Geriatric Society can apply for a £400 education grant.

Agreed 14/11/19


Date of next meeting:

Thursday 14 November 2019 from 3.00pm in:

Seminar Room, Blandford Hospital, Milldown Road, Blandford, DT11 7DD