

Minutes of the Council of Governors Meeting held at 4.00pm on Wednesday, 14 December 2016 at Sentinel House, 4-6 Nuffield Road, Poole, Dorset, BH17 0RB.

<b>Present:</b>	Ann Abraham	Chair
	Chris Balfe	Lead Governor, Public Governor (DRoEW)
	Scottie Gregory	Public Governor (Dorset RoEW)
	Sue Howshall	Public Governor (Dorset RoEW)
	Stefan Morawiec	Public Governor (Dorset RoEW)
	Jan Owens	Public Governor (Dorset RoEW)
	Jan Turnbull	Public Governor (Dorset RoEW)
	Patricia Scott	Public Governor (Poole)
	Anna Webb	Public Governor (Poole)
	John Bruce	Public Governor, (Bournemouth)
	Becky Aldridge	Partner Governor, Service User Group
	Bobbie Dove	Local Government, Bournemouth Council
	Vishal Gupta	Local Government, Poole Borough Council
	Karen Parker	Partner Governor, Bournemouth University
	Angela Bartlett	Staff Governor
	Pat Cooper	Staff Governor
	Peter Kelsall	Staff Governor
 <b>In Attendance:</b>	 Jayne Simpson	 Co-opted Staff Governor
	Lynne Hunt	Non-Executive Director
	John Hughes	Non-Executive Director
	John McBride	Non-Executive Director
	Peter Rawlinson	Non-Executive Director
	Nick Yeo	Non-Executive Director
	Colin Hague	Director of Human Resources
	Linda Boland	Locality Director – Poole and East Dorset
	Sally O'Donnell	Locality Director - Dorset
	Nicola Plumb	Director of Organisation Development, Participation and Corporate Affairs
	Eugine Yafele	Locality Director – Bournemouth and Christchurch
	Keith Eales	Trust Secretary
	Jacqueline Stratford	PA to Chair and Chief Executive
 <b>Apologies:</b>	 Justine McGuinness	 Public Governor (Dorset RoEW)
	Angela Reed	Public Governor (Dorset RoEW)
	Judith Adda	Public Governor, (Bournemouth)
	Bill Batty-Smith	Local Government District Councils
	David Brook	Non-Executive Director
	Sarah Murray	Non-Executive Director
	Ron Shields	Chief Executive
	Matthew Metcalfe	Director of Finance and Strategic Development
	Fiona Haughey	Director of Nursing & Quality
	Nick Kosky	Medical Director

## **241/16 Welcome and Apologies**

The Chair welcomed Governors and Board Directors and reported the apologies received.

## **242/16 Minutes**

The Council approved, as accurate records, the minutes of the following meetings:-

Council of Governors	13 July 2016
Annual Members' Meeting	14 September 2016
Council of Governors	10 November 2016

## **243/16 Matters Arising**

The Trust Secretary submitted the matters arising report.

**The report was noted.**

## **244/16 Lead Governor's Report**

The Lead Governor reported on his recent work on behalf of the Council.

The Lead Governor drew particular attention to:-

- The attendance at the NHS Providers Conference in Birmingham between 28 and 30 November 2016;
- The proposed event for Governors from the four Foundation Trusts in Dorset;
- His attendance at the Clinical Services Review (CSR) informed audience events held the previous week;
- The media coverage given to the Care Quality Commission report 'Learning, Candour and Accountability' on the way that NHS trusts reviewed and investigated the death of patients in England. He had discussed this with the Chair of the Quality Governance Committee and an update would be provided to Governors in due course.

The Lead Governor advised that he had recently been appointed as the independent Chair of the Mental Health Alliance for Hampshire and the Isle of Wight.

**The Council noted the report from the Lead Governor.**

## **245/16 Chief Executive's Report**

The Locality Director, Bournemouth and Christchurch introduced the report on behalf of the Chief Executive.

The Locality Director, Bournemouth and Christchurch drew particular attention to progress with the CSR, the development of the Trust Operational plan 2017/19 and the work of the Trust in respect of armed forces health.

It was noted that the Trust had been unsuccessful with the bid for the delivery of prison healthcare services in Dorset and had withdrawn from the tender process for the services in Devon. Clarification was sought with regard to the position of staff who would be transferring to a new provider of these services. The Locality Director, Dorset advised that between now and the end of March individual discussions would

be held with staff to secure the appropriate outcome for each. It was recognised that some staff would wish to remain with Dorset HealthCare and could, in the intervening period, secure new positions with the Trust.

**The report from the Chief Executive was noted.**

#### **246/16 League of Friends Partner Governor**

The Trust Secretary submitted a report seeking approval to reallocating the Partner Governor position on the Council assigned to the Dorset Police Service and the Prison Service to the League of Friends Network in Dorset.

The Trust Secretary explained that the Council had previously noted that it had been challenging to obtain a representative from the Dorset Police Service and the Prison Service on a continuing basis. It had also been recognised that good relationships existed between these services and the Trust at executive level.

Given this, the Council had previously noted that discussions were underway to investigate the reallocation of the Partner Governor on the Council to the League of Friends Network.

These discussions were now complete and the Network had confirmed an interest in appointing a Partner Governor and an individual had been nominated.

Clarification was sought as to the reasons for the nominating organisation being the Friends of Blandford Community Hospital. The Trust Secretary advised that the nominations had to be made by a properly constituted organisation, which the Network was not. The Friends of Blandford provided support to the Network and was proposed as the nominating organisation on this basis. The Trust Secretary confirmed that this could be amended to another constituent body of the Network in due course should the secretariat arrangements change.

Clarification was sought as to whether the Network should have a Partner Governor position given that other members of the Council were associated with individual Leagues. The Chair commented that allocating a position to the Network was recognition of the key relationship between the Trust and the various Leagues in the County. In addition, Governors had individual associations with many organisations in the County.

**The Council agreed:-**

- (a) To allocate the Partner Governor position previously assigned to the Dorset Police Service and the Prison Service to the League of Friends Network in Dorset;**
- (b) The following changes to the Constitution to achieve this:-**

**Annex 2 – Composition of the Council of Governors**

**Paragraph 4.2**

**The replacement of:**

**‘Dorset Police Service and the Prison Service (who will appoint one Governor between them).’**

**with the following:**

**‘The League of Friends Network in Dorset (nominated by the body providing secretariat support to the Network, being initially The Friends of Blandford Community Hospital).’**

#### **Paragraph 4.4**

**The deletion of the following from the list of service user, voluntary and carer groups who will appoint one Governor between them:**

**Alderney Hospital League of Friends  
The Friends of Blandford Community Hospital  
League of Friends Bridport Community Hospital  
League of Friends Weymouth and Portland Hospitals  
League of Friends St Leonards Hospital  
The Friends of Swanage Hospital  
Friends of Victoria Hospital, Wimborne  
Wareham League of Friends  
Westminster Memorial Hospital League of Friends  
Friends of Yeatman Hospital, Sherborne  
League of Friends, Hahnemann House**

#### **247/16 The Future of Health and Social Care in Dorset**

The Chair explained that the purpose of the item was to provide the Council with background presentations in respect of key developments in the Dorset health and social care economy. These would underpin a discussion on key aspects of the CSR which the Council might wish to consider for inclusion in its formal response to the review.

##### An Overview of the CSR Consultation Proposals

The Locality Director, Dorset gave a presentation providing an overview of the CSR consultation proposals.

The presentation covered:-

- The timescale for the consultation and the scope of the proposals;
- The proposals in respect of community hubs
- The options in respect of the acute hospitals
- Consultation events organised by NHS Dorset Clinical Commissioning Group;
- Key areas of possible interest to the Council in developing a response.

The Locality Director, Dorset commented that potential areas of interest to the Council in developing a response could be:-

- The proposal for 12 hubs;
- The relocation of beds from Alderney Hospital to the major planned site;
- No provision for beds at Shaftesbury, Wareham and Portland Hospitals;
- The closure of St Leonards Community Hospital;
- Whether mental health services had sufficient focus;
- Whether services to be moved to the community were sufficiently described;
- The acute hospital proposals;
- Any gaps in the proposals that needed to be addressed.

## Local Government Reorganisation and Health and Social Care Challenges

The Chair welcomed Councillor David d'Orton-Gibson, from Bournemouth Borough Council, who gave a presentation on the reorganisation of local government in the County.

The presentation covered:-

- The current structure of local government in Dorset;
- The reasons for change being considered;
- Population projections for Council areas in the County;
- Population demographics;
- The projected health and social care funding gap;
- The consultation that had taken place with the public;
- The activities undertaken during the consultation;
- The consultation options;
- The broad preference for two unitary councils in Dorset and the benefits;
- The reduction in costs through fewer councillors, senior staff and buildings;
- The limited impact of the change on front-line services;
- The timetable for implementation of a new structure.

In response to a question, Councillor d'Orton-Gibson commented that closer working in respect of health and social care services would be facilitated by the streamlining of the number of Councils post the review, and the savings achieved which would be reinvested in front line services.

## The Acute Care Pathway Review

The Locality Director, Bournemouth and Christchurch gave a presentation on the Mental Health Acute Care Pathway Review (MHACPR).

The presentation covered:-

- The case for change;
- The stages in the review, which had been co-designed and co-produced;
- Stage one and the key issues identified in the needs and data analysis;
- Stage two, which was a view seeking exercise and the views expressed;
- The proposals in the new model for inpatient beds;
- The proposals for community mental health services;
- The proposal for community services (retreats, front rooms and connections);
- The key risks that had been identified;
- The interface between the review and the CSR;
- The provisional next steps.

Governors discussed, in groups, the CSR consultation proposals and the MHACPR and identified issues for the Council to consider.

Key areas of feedback following the discussion included:-

- The need for a better understanding of the financial aspects of the CSR to ensure affordable and sustainable services in the County;
- Changed service delivery models in a single acute care system across the whole of Dorset might be better underpinned by one acute trust operating across three sites;

- There was a need to invest in training the workforce, perhaps across organisational and public sector boundaries, with a plan being developed to manage the risk of a loss of skills;
- There could be a challenge in recruiting the workforce required to deliver the new models of care in the consultation proposals;
- Mental health provision should not be delivered through an acute trust;
- There was a concern about the prospect of services being drawn into acute hospital sites. New ways of thinking needed to be developed to provide specialist care and consultation in community settings, thereby avoiding the need for patients to travel to acute sites;
- There was limited reference in the consultation documents to children and young people;
- There was a concern about the potential for increasing fragmentation of services;
- Consideration had to be given to travel distance, time and cost, and ambulance response times particularly in rural areas;
- There was some concern about the consultation engagement events and the focus on drop-in sessions. It was considered that the formation of developed views required discussion groups.

The Chair commented that the discussion had been beneficial in identifying the areas of particular interest to the Council in developing responses to the CSR and the MHACPR. These would be developed further at the February 2017 meeting of the Council.

It was noted that feedback from the staff engagement events had been placed on tables. The summary would be emailed to Governors.

**The Council thanked the presenters for their presentations.**

### **248/16 Membership Recruitment and Engagement Plan**

The Director of Organisation Development, Participation and Corporate Affairs submitted a report setting out progress with the implementation of the membership recruitment and engagement plan and indicating priorities for the coming months.

The Chair commented that she had recently held meetings with the Lead Governor, the Director of Organisation Development, Participation and Corporate Affairs and the Trust Secretary to review the approach of the Trust to membership recruitment and engagement.

Following these meetings, the action plan had been revised to give renewed focus on key activities. As part of this, the new recruitment material had been finalised. The new posters and leaflets would be distributed to Trust sites in late December/early January.

The Chair commented that she hoped that, once the material was available at Trust sites, Governors would act as 'mystery shoppers' to gauge the response at these sites to enquires about becoming a member of the Trust.

In discussing the approach to recruitment it was suggested that a schedule of visits should be maintained and made available to Governors. The Trust Secretary undertook to take this forward.

Governors requested that the updated membership figures be reported to each meeting of the Council.

**The Council noted the report.**

## **249/16 Chair and Committee Chair Reports**

### Report of the Chair

The Chair advised that the Meeting Summary from the meeting of the Board held on 30 November had been distributed to all Governors.

### Committee Chair Reports

The Council received, for information, the following reports from Committee Chairs:-

- Quality Governance Committee, 21 July and 20 October 2016;
- Audit Committee, 25 July and 24 October 2016;
- Charitable Funds Committee, 21 September 2016;
- Appointments and Remuneration Committee, 26 and 27 July, 28 September and 25 October 2016;
- Mental Health Legislation Assurance Committee, 12 September and 11 October 2016.

The Chair of the Quality Governance Committee advised that the Committee would be receiving a report in response to the matters raised in the CQC's report 'Learning, Candour and Accountability'.

The Chair of the Audit Committee drew attention to the Trust policy for the supply of additional services by the Trust's external auditors. The Chair explained that, whilst approval of the policy was a matter for the Committee, there was a wish to seek the views of the Council on the draft. The Chair of the Committee proposed that the views of the Lead Governor be sought before the Trust external auditors were engaged for the supply of additional services. The Council endorsed this approach.

The Chair of the Audit Committee also advised that concern had been expressed at the July meeting about the governance arrangements for the Sustainability and Transformation Plan (STP) in the County and nationally. The Trust Chair commented that the Foundation Trust Chairs in Dorset would be discussing with NHS Dorset Clinical Commissioning Group proposals for the governance of the STP in the County.

**The Council noted the reports.**

## **250/16 Minutes of the Nominations and Remuneration Committee**

The Council received the minutes of the meetings of the Nominations and Remuneration Committee held on 19 October and 8 November 2016.

## **251/16 Future Election Cycles**

The Trust Secretary submitted a report inviting the Council to consider changing the electoral cycle from the present election of the whole Council every three years to elections of one-third of Governors every year.

The Trust Secretary advised that a number of Governors had commented about the loss of continuity of membership arising from the whole Council being elected every three years. The option of electing a third of Public and Staff Governors every three years had been investigated.

The Council noted the advantages and disadvantages of each approach and the phasing of terms of office in a transition to elections by thirds.

Whilst the Council recognised the benefits of elections by thirds in respect of continuity of knowledge and understanding, the initial phasing would result in shorter initial terms of office for two-thirds of Governors elected in 2017.

The Council considered that the options for the electoral cycle should be discussed further at the February 2017 meeting. In the meantime, Governors would be encouraged to exchange views and discuss the options in advance of the February meeting.

**The Council noted the report.**

## **252/16 Date of Next Meeting**

The next meeting would be held on Thursday, 9 February 2016 at the Vitality Stadium, AFC Bournemouth.

Signed.....

Date .....

Ann Abraham, Chair