

## Board of Directors Meeting 26 July 2017

### Meeting Summary

1. *Patient Story* – The Board heard a story illustrating the experience of a patient who had been supported by the rehabilitation services at Westminster Hospital. The story highlighted the support given to the patient during a period of admission between March and May 2017, the planning for discharge and the reflections of the patients' carer on the experience.
2. *Board Briefing* – The Board received a briefing on local and national topics. The Board asked for a report on how we are taking advantage of the role of apprenticeships in the Trust.
3. *Chief Executive's Report* – The Chief Executive reported on the Clinical Services Review, the development of accountable care systems in the County and the award of £100m to Dorset to support the reconfiguration of acute services.
4. *Integrated Corporate Dashboard* – The Board reviewed key indicators for June. The use and development of the SystmOne and Rio IT systems in the Trust will be reviewed at a future Board workshop.
5. *Finance Report for June* – The Board noted that at the end of June, the Trust had achieved a surplus of £1.6m, which was £0.1m ahead of plan. The forecast outturn was £0.7m ahead of plan and £0.1m ahead of the control total. This assumed that the £1.3m contingency reserve would be utilised. Agency expenditure was £1.1m, which was within the NHS Improvement ceiling by £0.8m. However, it was £0.1m above the Trust internally set target for agency expenditure. In the year so far £6.5m of the cost improvement programme had been banked. Capital expenditure was at £0.9m in June, which was behind the plan for the year due to delays in commencing new build capital projects. The Board will review the capital plan for the year in September.

The Use of Resources Rating within the Single Oversight Framework was 1, which was in accordance with the plan for the year.

6. *Annual Reports 2016/17* – The Board received summaries of a number of annual reports which provided assurance in key areas. Further information was asked for to confirm whether or not the BME profile of the Trust, and, in particular those in leadership roles, was reflective of the County in general.
7. *Care Quality Commission Action Plan* – The Board noted that of the 'must do' recommendations 28 actions had been completed, 10 were in progress, one action was rated as amber and one as red (as a result of recruitment difficulties, which was being addressed). Of the 68 'should do' recommendations 57 had been completed, seven were in progress and four actions were rated as amber on the basis that they were past their completion date.
8. *Quarterly Review of the Board Assurance Framework 2017/18* – the Board noted the outcome of the review.

9. *Quarterly Whistleblowing Report* – the Board noted the quarterly report and the outcome of the new incident raised in the quarter.
10. *Parliamentary Health Service Ombudsman (PHSO) Complaint* – the Board noted the details of a partially upheld complaint made to the PHSO, the action taken by the Trust at the time and the PHSO’s recommendations all of which had been implemented by the Trust.
11. *Medical Staff Revalidation* – the Board noted progress with revalidation in the Trust.
12. *Questions from Governors* – Governors commented in respect of the need for external capital funding to be allocated to support the integration of community services in the County, the importance of the focus on fire safety training and the development of the eating disorder service in Dorset.

For more information contact Keith Eales, Trust Secretary, on 01202 277008.

August 2017