

## Board of Directors Meeting 31 January 2018

### Meeting Summary

1. *Patient Story* – The Board heard a story illustrating the experience of a carer in navigating the NHS and social care system to support their elderly father who had Alzheimer’s disease.
2. *Board Briefing* – The Board received a briefing on local and national topics.
3. *Chief Executive’s Report* – The Chief Executive reported on the appointment of a new Medical Director for the Trust, the performance of the Trust over the winter period, the joint oversight meeting with NHS England and NHS Improvement, the position in respect of accountable care organisations and discussion with partners in the health economy about forecast year-end financial positions.
4. *Integrated Corporate Dashboard* – The Board reviewed key indicators for December.
5. *Finance Report for December* – The Board noted that at the end of December, the Trust had achieved a surplus of £3.6m, which was £0.5m behind budget. The forecast outturn was £2.3m ahead of budget and £0.5m ahead of the control total. This assumed that the £0.9m of the contingency reserve would be utilised with £0.4m being released. Agency expenditure was £2.9m, which was within the NHS Improvement ceiling but above the Trust internally set target. Agency expenditure was continuing to rise. The Board noted that £8.9m of the cost improvement programme had been banked to date. Capital expenditure was at £6.9m. The Use of Resources Rating within the Single Oversight Framework was 1, which was in accordance with the plan for the year.
6. *General Data Protection Regulation (GDPR)* – The Board noted the plans being implemented to ensure that the Trust was compliant with GDPR.
7. *Care Quality Commission Quality Improvement Action Plan* – The Board noted that, in overall terms, actions in respect of 38 ‘must do’ recommendations had been completed and were in progress in respect of the remaining two. All 68 ‘should do’ recommendations had now been completed.
8. *Regulatory Dashboard for the Council of Governors* – the Board agreed the dashboard, which highlighted the performance of the Trust in respect of strategic financial indicators and the regulatory framework set out in the and Single Oversight Framework. The Trust was meeting all the indicators in the regulatory framework. The regulatory dashboard would be submitted to the Council on 7 February 2018.
9. *Board Assurance Framework (BAF) 2017/18* – the Board noted the outcome of the quarter three review of the BAF and the comments of the Audit and Quality Governance Committees. It was noted that the Trust was on target to achieve the year end target position in respect of each strategic risk.
10. *Quarterly Freedom to Speak Up Report* – the Board noted the quarterly report on progress with existing cases and new cases raised in the quarter.

11. *Questions from Governors* – Governors commented and asked questions in respect of the use of the Trust contingency, the level of overtime in the Trust and the timing of the submission of the estates strategy to the Board.

For more information contact Keith Eales, Trust Secretary, on 01202 277008.

January 2018