MINUTES OF THE DEMENTIA STEERING GROUP MEETING

14 March 2019, 15:00-16:30, Seminar Room, Blandford Hospital

Members in attendance:
- Cliff Kilgore (CK) Consultant Nurse Intermediate Care/Older People (Chair)
- Jane Austin (JA) Programme Lead Mental Health, DCCG
- Jood Gibbins (JG) ICSD Team Leader
- Helen Lawes (HL) Hospital Matron
- Alison McGinley (AM) Community Dietitian
- Jane Rickett (JR) Advanced Nurse Practitioner
- Sarah Smyth (SS) Community Matron, Bournemouth
- Pat Wilkins (PW) Carers Development Lead

In Attendance:
- Pat Davis (PD) PA to Medical Team, Bournemouth & Christchurch

Note Taker:

Apologies:
- Di Bardwell (DB) Principle Programme Lead for Mental Health/Learning Disabilities, DCCG
- Stu Bareham (SB) Practice Educator, L & D
- Bernie Coope (BC) Clinical Consultant Lead for Older Adults
- Liz Rose (LR) Team Leader Dorchester CMHT-OP
- Dino Matthews Team Leader
- Deb Slate Associate Specialist, OPMHS
- Georgina Wilkinson ICRT Lead, Dorchester


15/19 Apologies

Apologies are noted above.

16/19 Guest Speaker – Jane Austin

JA introduced herself and advised what her role is, offering DB’s apologies as she had been called to a high level meeting. JA discussed the Dementia Services Review Update at March 2019. PD to send the presentation with the minutes for information. If you have any queries please contact JA on 01305 368026. **ACTION: PD**

17/19 Minutes of the previous meeting – 10 January 2019

The minutes from the Group meeting held on the 10 January 2019 were accepted and signed as an accurate record of the meeting.

18/19 Matters arising from previous meeting – 10 January 2019

**008/18 Delirium Policy/Guidelines/Training:** Poster is now on Doris. COMPLETE.
015/18 Feedback from Training: Date was booked for LR to attend Hospital Matrons meeting. CLOSED.

016/18 Dementia Champions: CK will update later in meeting. CLOSED.

04/18 Education: Actioned. CLOSED.

07/18 and 8/19 Dementia Doris Page: Discussing later in the meeting. CLOSED.

10/18 DEEP (Dementia Engagement & Empowerment Project): KL has now changed jobs and Pat Wilkins now attending. She will get the information from KL and bring to the May meeting. ACTION: PW

12/18 AOB – Community Hospital Update – HL: Discussing later in meeting. CLOSED.

12/18 AOB – Dementia Friendly Trust – CK: Discussing later in meeting. CLOSED.

06/19 Trust Developments: SB update – Coordinating a meeting with other Trusts to explore Dementia Level 3 training. CLOSED.

09/19 Delirium Training – e-learning next steps: Discussing later in meeting. CLOSED.

10/19 Dementia champion Training: Discussing later in meeting. CLOSED.

11/19 Young Onset Dementia (YOD) Recommendations: Discussing later in meeting. CLOSED. BC and LR to discuss possible developments for YOD.

13/19 NG97 Dementia: This is now with the Clinical Effectiveness Team. CLOSED.

19/19

Education
SB not available for feedback. No other issues. SB to provide his usual update at the next meeting.

20/19

Trust Developments
None to report.

21/19

Dementia Partnership Meeting Update
JA updated that the Red Bag Scheme is being rolled out again. PD fed back on the Bournemouth & Christchurch Locality experience. North Dorset Locality had a similar problem. JA to feed this back.

Lizzie Adams is joining Primary Care. Her role will be to handle the Carer needs in GP practices.

Farming – Countryman’s Club franchise was discussed; this is an initiative for men with Dementia to attend to learn about animals and farm life. To
be detailed on the Dementia web page.

No update given on the Review at the Dementia Partnership meeting.

22/19

Dementia Doris Page

JG advised she is waiting for Richard Ross (RR) to advise on ‘go live’ date for extranet Dementia page. She was very happy with the final page. CK felt it was a good example of a web page; simple to use. JG will update regularly once it goes live. Any interesting issues/articles to be sent to her for uploading. 20.03.19 Post Meeting Note: RR working on Dementia Page to ‘go live’ on the Trust extranet.

23/19

Delirium Training – E-learning – next steps

CK asked the group if they had any thoughts on this and JG advised it seemed that whatever training is provided it is felt it is a mental health problem not a physical one. HL wondered if there were any particular groups that thought this but it was felt to be everybody. HL said Community Hospitals (CoHo) were not in a position to diagnose or refer. After discussion it was felt CoHo’s should change SystmOne to task GP to assess patient after having been home for a month. JG felt In-Reach could be called in to do a nursing assessment. JG happy for HL to share with the Hospital Matrons. CK asked if it was a target for CoHo’s to meet and felt it should be asked of the community teams. JG to raise at the In-Reach team meeting.

JG advised In-Reach offers Delirium Training as part of their training package to Care Homes and CoHos. JA to ask Hospitals if they have anything that can be shared. She will bring back to the group at the next meeting. 02.04.19 Post Meeting Note: JA advised that training is mainly carried out in house and in group settings. Suggested to approach the ICSD and In-Reach teams for the West of the County for training.

JG advised she could look at putting RCN training on the web page for individual training in Dementia/Frailty training. To keep this item on the Agenda.

24/19

Dementia Champions and Training

CK advised that he had met with one of the Communications Team (Comms) on how to relaunch the Champions and had sent an email to the Group detailing the discussion. Comms are happy to support but wanted to know key ‘selling’ points. Discussion held around this. Key points:

- Level 3 training
- Access to Specialist Teams
- Shadowing to be offered in approximately five areas of placement
- Additional paper training
- It was felt it could be an issue for a Service Manager to release for five days for training etc.
- Suggested to have a Special Interest only rather than be a Specialist.
- Possibly use Action Learning Sets.
- Train the Trainer may be another good element of an offer

A proposal to be put together and sent to the Head of Mental Health (Mike Kelly [MK]) for agreement and acknowledgement that it is important for this
to be taken forward. Something similar to the Speak Up Guardians would be good.

CK asked if two or three people would be willing to volunteer to put this together. HL would be happy to work with someone. LR and SB to be approached to work with HL. JG would help if neither LR nor SB could. Once put together Jane Elson and MK to be contacted in the first instance then taken to Comms Team.

25/19

**Dementia Friendly Trust**
CK had forwarded a copy of the letter he had sent to Dawn Dawson (DD), to the Group. A meeting is in the diary to discuss this issue which has been agreed at Board level. CK will meet DD and update at the next meeting.

JA advised that all GP practices are Dementia Friendly.

26/19

**Update on Community Hospitals**
HL advised that all Community Hospitals are members of the Local Dementia Alliances. All have Action Plans which are updated quarterly. Many of the Community Hospitals are Dementia friendly and all are signed up historically to the SW Dementia Standards and the Matrons all keep the Action Plans updated and running.

27/19

**NG97 Dementia**
This is now with the Clinical Effectiveness Team and is complete.

28/19

**Matters to be escalated to the Executive Quality and Clinical Risk Group (EQ&CR)**
There is nothing to escalate to the EQ&CR from this meeting.

29/19

**Any Other Business**

JG asked if colleagues had any experience of colleagues developing symptoms of Dementia within workforce. She hadn’t, but felt it was a definite possibility. CK asked for this to be placed on the Agenda for the next meeting as needs further discussion and raising as an issue within the Trust. **PD to put on next Agenda.**

Date of next meeting:

Thursday 9 May 2019 from 3.00pm in:

Meeting Room 1, Sentinel House, 4-6 Nuffield Road, Poole, BH17 0RB