

MEETING OF THE COUNCIL OF GOVERNORS

**Thursday, 13 December 2018, Old Library, Merley House, Merley,
Wimborne BH21 3AA**

3.45 – 7.00pm

[Refreshments will be available from 3.15pm].

AGENDA

	Item	Lead	Time
1	Constituency Time To discuss matters of interest and concern and to identify questions to be raised with Board Directors during the meeting and at the Board meeting in January.	Jan Owens	3.45 - 4.15
2	Discussions with Non-Executive Directors – Heather Baily and John Carvel	Jan Owens	4.15 - 4.45
3	Welcome and apologies	Andy Willis	4.45 - 4.50
4	To agree to exclude the press, public and members of the meeting on the basis of the personal information to be discussed. (Only Directors who were members of the interview panel will be present).	Andy Willis	4.50 - 4.55
5	Appointment of the Chief Executive a) Report from the Nominations and Remuneration Committee - 25 October 2018 (Attached) b) Report on the Process for the Appointment of the Chief Executive (Attached) c) Recommendation from the Chair on the Appointment of the Chief Executive <i>At the conclusion of this item the Council will resume the meeting in public session</i>	Andy Willis Keith Eales Andy Willis	4.55 - 5.15
	Break		5.15 - 5.25

6	Minutes from the meeting held on 16 October 2018 (Attached) To approve the minutes.	Andy Willis	5.25 - 5.30
7	Matters Arising (Attached) To note progress.	Andy Willis	5.30 - 5.35
8	Briefing Reports To receive updates from (a) Chair (b) Lead Governor (c) Chief Executive	Andy Willis Jan Owens Ron Shields	5.35 - 5.50
Discussion Item			
9	Presentation - Urgent Care Services To receive a presentation on the Urgent Care Service.	Steve Tomkins	5.50 - 6.15
Discharging Statutory Duties and Holding to Account			
10	Membership Strategy (Attached) To approve the Membership Strategy.	Jan Owens	6.15 - 6.25
11	Policy for Engaging with the Board (Attached) To review the policy for Engaging with the Board.	Keith Eales	6.25 - 6.30
12	Council of Governors Regulatory Dashboard (Attached) To review the dashboard.	Andy Willis	6.30 - 6.40
Other items			
13	Report from the Development Day	Jan Owens	6.40 - 6.50

	(Attached) To note the outcome of the development day and to agree the action plan		
14	Trust Constitution To establish a Task and Finish Group to review the Trust Constitution.	Keith Eales	6.50 - 6.55
15	Report of the Membership Committee 6 November To note the discussions held at the meeting in November.	Jan Owens	6.55 - 6.58
16	Questions on the Information Pack (Attached)	Andy Willis	6.58 - 7.00
17	Dates of Future Meetings <ul style="list-style-type: none"> • 6 February 2019 - Merley House Wimborne • 8 May 2019 - Merley House Wimborne • 10 July 2019 - Crown Hotel Blandford • 16 October 2019 - Merley House Wimborne • 11 December 2019 - Merley House Wimborne 	Andy Willis	7.00