

**MINUTES OF THE DEMENTIA STEERING GROUP MEETING**

**11 March 2021, 15:00-16:30**

**MS Teams**

<p><b>Members in attendance:</b></p> <p><b>In Attendance:</b></p>	<p>Rachel Christian-Edwards (RCE) Stu Bareham (SB) Pippa Collins (PC) Kate Court (KC) Manny Gnanaraj (MG)</p> <p>Steph Hammond (SH) Michelle Hughes (MH) Gifty Markey (GM) Alison McGinley (AM) Kathy Sheret (KS) Pat Wilkins (PW)</p> <p>No one</p>	<p>Allied Health Professionals Lead, Nursing Therapies/ Therapies Lead (Chair) Learning Environment Lead/RMN, L &amp; D Advanced Care Practitioner Clinical Psychologist Inpatient older adults &amp; CMHT Service Manager/ Modern Matron, OPMH Inpatient Services Speech and Language Specialist (SALT) (Adults) Team Leader, Haymoor Day Hospital, ICSDE Hospital Nurse Manager, Nursing &amp; Quality Community Dietitian Memory Assessment Nurse Carers Development Lead</p>
<p><b>Apologies:</b></p>	<p>Jane Austin (JA) Karen Carnell (KC) Jood Gibbins (JG) Nicky Grenville-Cleave (NG-C) Juliet Hill Cliff Kilgore (CK) Alison Low (AL) Rachel Murray (RM) Jane Rickett (JR) Michele Board (MB)</p> <p>Damien Kendrick (DK) Dino Matthews (DM) Julia Yeates (JY)</p>	<p>Programme Lead MH, DCCG Team Lead MAS East/MAS Nurse Prescriber Memory Assessment Service Service Manager, Podiatry and MSK</p> <p>Advanced Nurse Practitioner Consultant Nurse Intermediate Care/Older People Matron, WMH, Shaftesbury Community Nurse, East Dorset Advanced Nurse Practitioner, Palliative/End of Life Care Principle Academic Nursing Older People, Bournemouth Uni ICRT Lead, Poole Associate Specialist, OPMHS Patient Experience Deputy Manager</p>
		<b>ACTION</b>
<p>01/2021</p>	<p><b>Apologies</b> Apologies are as noted above.</p>	
<p>02/2021</p>	<p><b>Guest Speaker</b> None</p>	
<p>03/2021</p>	<p><b>Minutes of the previous meeting – 12 November 2020</b> The minutes of the meeting held on the 12 November 2020 were accepted and agreed as an accurate record of the meeting. To be forwarded to the EQ&amp;CR Group for their next Meeting.</p>	

04/2021	<p><b>Matters arising from previous meeting – 12 November 2020</b></p> <p><b>38/19 Delirium Training – E-learning – Delirium page:</b> SH sent some information to be shared with the Group. PD to send with Minutes. SH has seen on the Bournemouth Uni site that there is a patient video and training tool about Delirium. There are also free training videos available with Health Education England (HEE) on Delirium that could possibly be put on e-Hub. SB advised there is already e-learning training on E-Hub which has been there for well over a year. SB advised that Theresa Cochrane <a href="#">(TC)</a> is <a href="#">now in a role as the Clinical Practice Development Lead</a> who <a href="#">might be able to support. is also looking at various Delirium packages.</a> SB to ask if she will be <a href="#">the a</a> point of contact. RCE felt it needed to be understood where the training is available and what there is.</p> <p>Members to look at opportunities coming out in the future and feedback to the Group at next meeting.</p> <p><b>37/2020 Sample Delirium Policy and Guidelines:</b> DM unable to attend; to update at next meeting.</p> <p><b>42/2020 Update and Implementation on Dementia Services Review (DSR):</b> See update below (09/2021) <b>CLOSED</b></p> <p><b>48/2020 Education/Level 3 Training:</b> See below (05/2021). <b>CLOSED</b></p> <p><b>49/2020 Trust Developments:</b> Resolved. <b>CLOSED</b></p> <p><b>53/2020 Dementia within the Workforce Update:</b> See update below. <b>CLOSED</b></p> <p><b>61/2020 Day Hospital:</b> RS unavailable for meeting. To be taken forward to next meeting.</p>	<p>PD</p> <p>SB</p> <p>ALL</p> <p>DM</p>
05/2021	<p><b>Education/Level 2 Training</b></p> <p>Funding for the Practice Educator Role has been agreed and SB informed the Group that following interviews on 8 March 2021 a successful candidate will be joining L &amp; D late Spring/early Summer. The role will review Level 2 and Level 3 and what that might look like. RCE felt it important that they link in. The Dementia Steering Group need to be aware of training that is currently available so please check on E-Hub and start thinking about how we can work together to improve this. SB may step back from this meeting so <a href="#">in the interim</a> Theresa Cochrane may step in <a href="#">before the and the Practice Educator linking in commences their role.</a></p>	<p>ALL</p>
06/2021	<p><b>Trust Developments/Updates</b></p> <ul style="list-style-type: none"> <li>- KS advised that Michele Board of Bournemouth Uni together with one of the Dementia Specialists had written an interesting article which had been published in Nursing Standards about six weeks ago around Dementia.</li> <li>- SH informed that some SALT service changes had been made from the 1 January 2021. Teams have been streamlined. Every referral goes in to one list rather than 4 and there is an allocated therapist to triage referrals. The patient is triaged on the day to give advice as soon as possible. The service has been really successful. GPs are grateful but</li> </ul>	

	<p>the team is very busy.</p> <ul style="list-style-type: none"> <li>- MG advised the 2 metre distance has been hard to maintain with the patients on Herm and St Brelades. The patients do not understand the Personal Protection Equipment (PPE) required so Covid has been a difficult period. One ward had 7 patients die (half a ward) and recently another patient had died on a different ward, but the Wards are slowly recovering. MG told the group that Kate Court and Meherzin Das had been very supportive during this time.</li> <li>- A meeting had been held to assess what could be done better in the future and several issues were addressed.</li> <li>- MG also pointed out that quite a number of staff had been shielding so staff had been thin on the ground.</li> <li>- SH wanted to feedback that staff on the wards had been excellent.</li> <li>- GM expressed her thanks to all the staff for their hard work. It has been a really challenging time.</li> <li>- PW had been linking with the Older People's Mental Health Team who had had different struggles with trying to keep the carer's safe. The challenges have got the staff exhausted.</li> <li>- PW also advised there is a lot of support for the staff to utilise, but they need to use it.</li> <li>-</li> </ul>	
07/2021	<p><b>Dementia Partnership Meeting Update</b></p> <p>KS already discussed – see Matters Arising. Katherine Talbot will be the Young Onset Dementia Lead for the University.</p> <p>RCE advised that Sue Mitchell who runs a Young Onset Dementia Carers Group has been invited to talk at the next meeting.</p>	
08/2021	<p><b>Sample Delirium Policy and Guidelines Update</b></p> <p>DM unable to attend the meeting. Item deferred to May 2021.</p>	
09/2021	<p><b>Dementia Services Review (DSR) Update/Proposed Dementia Lead Update</b></p> <p>Rachel Small (RS) was unable to attend but KS was able to update the Group and shared a presentation which will be sent as an attachment to these minutes.</p> <p>CK and RS had been unable to meet to discuss the Business Case for Dementia Lead so still to be arranged by PD.</p> <p>The aim of the DSR is to provide a quicker and smoother diagnostic service.</p> <ul style="list-style-type: none"> <li>- A leaflet has been created for printing at GP surgeries for patients to take away. It has information on the process of going through the Memory Assessment Service (MAS). The GPs are happy with this as it will mean one point to refer in to and one telephone contact number.</li> <li>- Three Neuro Psychologists and other clinical and admin staff have been appointed but still not enough staff.</li> <li>- Help &amp; Care have been successful in getting the contract to provide post diagnostic support for those diagnosed with Dementia from 1 April 2021. Alzheimer's staff have been TUPE'd over.</li> <li>- Also Cognitive Stimulation Therapy has been awarded to Age UK and</li> </ul>	<b>PD</b>

	<p>staff have been recruited.</p> <ul style="list-style-type: none"> <li>- MAS are still trying to see people during the Covid crisis. Virtual and Face to Face Assessments are being offered.</li> <li>- Comms announcement to be made next week.</li> <li>- The CCG want a joint Health Care Plan for people referred to Help &amp; Care from MAS. Help &amp; Care and Age UK to have access to RiO.</li> <li>- Patient will have a named Coordinator through Help &amp; Care.</li> <li>- Des Pearce (DP), Director of Help &amp; Care could come to one of these meetings to share information from their point of view. DP to be invited to attend a meeting as soon as he is able by PD. RCE to ask CK about them joining the meeting on a regular basis. KS to send information on to DP.</li> </ul>	<b>PD/RCE/ CK/KS</b>
10/2021	<p><b>Dementia within the Workforce Update</b></p> <p>RCE followed up with Nicola Plumb, who gave her apologies that Covid has been the focus of her work. SB will explore whether L &amp; D can help ascertain what it is we want; what we are looking for in respect of Early Onset Dementia.</p>	<b>SB</b>
11/2021	<p><b>Update on Community Hospitals</b></p> <p>AL unable to attend the meeting.</p>	
12/2021	<p><b>Practice Educator Secondment</b></p> <p>Already discussed - see 05/2021 – SB has been appointed.</p>	
13/2021	<p><b>Matters to be escalated to the Executive Quality and Clinical Risk Group (EQ&amp;CR)</b></p> <p>Nothing to feedback.</p>	
14/2021	<p><b>Matters to be escalated to the Clinical Governance Group (CCG)</b></p> <p>Nothing to feedback.</p>	
15/2021	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>- MG asked for an update around the Dementia Lead. RCE advised there wasn't anything further than CK was going to talk to Rachel Small (RS). There is no allowance in the budget of the Dementia Services Review proposals but RS did not rule out applying again. CK still to follow up. MG advised he had a really good candidate; if not now then maybe in the next financial year. MG to e-mail RS.</li> <li>- KS asked PD to contact MB about the article she jointly wrote on the Carers Group in the Acute Hospitals</li> <li>- RCE is hopeful that CK will be back for the next meeting.</li> </ul>	<b>PD</b>
	<p><b>Date of next meeting:</b></p> <p style="text-align: center;"><b>Thursday 13 May 2021 from 3.00pm</b> <b>Probably via MS Teams</b></p>	