

Minutes of the Council of Governors Meeting held at 3.45pm on Wednesday, 11 July 2018 at the Crown Hotel, West Street, Blandford Forum, DT11 7AJ.

Present:	<p>Andy Willis Jan Owens Paul Boseley Scottie Gregory Joy Ford Sue Howshall Alison Fisher Jack Welch Celia Millar Anna Webb Becky Aldridge Ray Bryan Karen Parker Stephen Churchill Peter Kelsall Karen Loftus</p>	<p>Chair and Non-Executive Director Lead Governor Public Governor (Dorset RoEW) Public Governor (Poole) Public Governor (Poole) Partner Governor, Service User Group Partner Governor, Dorset County Council Partner Governor, Bournemouth University Staff Governor Staff Governor Staff Governor</p>
In Attendance:	<p>John Carvel John McBride Keith Eales Colin Hicks Hazel McAtackney Jacqueline Stratford</p>	<p>Non-Executive Director Non-Executive Director Trust Secretary Service Director-Mental health and Learning Disabilities Head of Quality Assurance and Compliance PA to the Chair</p>
Apologies:	<p>Judith Adda Terry Purnell Andy Mayers Scott Porter Kenneth Lavery Phil Redford Pat Cooper Steve Cole Bill Batty-Smith Bobbie Dove Vishal Gupta</p>	<p>Public Governor (Bournemouth) Public Governor (Bournemouth) Public Governor (Bournemouth) Public Governor (Poole) Public Governor (Dorset RoEW) Staff Governor Staff Governor Partner Governor, League of Friends Local Government, District Councils Local Government, Bournemouth Council Local Government, Poole Borough Council</p>

44/18 Constituency Time

Governors met in Constituency Time to discuss items of common interest, to agree questions to be raised at the Council meeting.

45/18 Meeting with a Non-Executive Director

The discussion with the Senior Independent Director was deferred until the next meeting.

46/18 Welcome and Apologies

The Chair welcomed Governors and Board Directors to the meeting and reported the apologies received.

47/18 Matters Arising Report

The Trust Secretary submitted the matters arising report.

It was noted that the one matter arising was in respect of the date of the meeting of the Task and Finish Group to review the Staff Constituency. The Trust Secretary advised that it had not been possible to identify a date that was convenient to all members of the Group. A date would be identified as soon as possible.

The Council noted the report.

48/18 Briefing Reports

Chair

The Chair advised that system working, the Council's development day and service visits had been his main recent priorities.

Lead Governor

The Lead Governor submitted a report on her recent priorities, including the membership engagement event in Blandford, the Council's development day and the joint meetings with Lead Governors.

The Lead Governor also reported on the public engagement event in Shaftesbury and commented that it appeared to be a model for locality working.

Chief Executive

The Chief Executive briefed the Council on areas of recent priority.

The Chief Executive reported on the recent public meeting in Portland about the transfer of beds from the Community Hospital to Westhaven Hospital in Weymouth.

The Chief Executive explained that some surgical activity was transferring, on a temporary basis, from Bridport Community Hospital to Dorset County Hospital. Whilst this was a temporary transfer, alongside this, discussions were continuing in respect of the possibility of a permanent transfer of activity to Dorset County Hospital. In response to a question, the Chief Executive commented that the services affected a relatively small number of people. This gave rise to the question as to whether continuing to provide the surgical service locally was the best use of resources.

The Chief Executive advised that a productive public engagement event had recently been held in Shaftesbury. Whilst it was likely that the services provided in the area would change, the likelihood was that they would be delivered from the existing facilities.

The Chief Executive advised that there were continuing discussions between commissioners and the service provider in respect of services delivered in Lyme Regis. The Chief Executive commented that this could lead to the tendering of services.

The Chief Executive advised the Council that commissioners had agreed a £6m investment in community and primary services in the County. Bids for support from the investment were being developed at a locality level, led by GP's.

The Council noted that a tendering process for health visiting and school nursing services was underway. The Trust was positive about continuing to be the provider of these services.

The Chief Executive advised the Council that the Trust was undertaking a pivotal role in the development of the Dorset Estates Strategy. The Board would be considering the estates plan for the Trust in September, and this would feature as a presentation to the Council.

The Chief Executive concluded by mentioning two recent awards to Trust services:

- the Armed Forces Community Health and Wellbeing Team was recognised for its work in mental health at the NHS70 Parliamentary Awards on 4 July; and
- the Criminal Justice Liaison and Diversion Service won a national award for patient safety at the Health Service Journal Patient Safety Awards on 9 July.

Governors commented that there was some concern with communities about the absence of any information on the implementation of the Clinical Services Review (CSR) recommendations within local areas. Governors commented that they would wish to see the Trust leading a broad information and engagement campaign locally to ensure that communities were informed of the plans within their area.

The Chief Executive commented that there was a clear need for a stocktake within each area. The CSR decisions had, understandably, been high-level in nature. The Trust had taken responsibility, with the NHS Dorset Clinical Commissioning Group, to take these decisions forward.

The Chief Executive explained that the intention was to create a programme of engagement events over the next 12 months to ensure closer community involvement in the development and implementation of local solutions.

The Council noted the update from the Chief Executive.

49/18 Meeting the Psychological Conditions of People with Long-Term Health Conditions-Steps to Wellbeing Body and Mind

The Service Director-Mental Health and Learning Disabilities (Service Director) gave a presentation.

The presentation covered:

- The improving access to psychological therapies (IAPT) service;
- IAPT outcomes in 2017/18;
- The national mandate for mental health services;
- Diabetes;
- Steps to wellbeing body and mind;
- The year 1 outcomes; and
- Next steps

Clarification was sought with regard to the ability of the IAPT service to provide care to people with neurological disorders and the associated risks. The Service Director commented that there was clearly more scope for the team to draw on the expertise available elsewhere within the Trust.

The Council thanked the Service Director for the presentation and expressed a wish for him to return to a future meeting to present on learning disability services in the Trust.

50/18 Council Development Day 21 June 2018

The Trust Secretary submitted a report summarising the topics discussed at the development day and proposing an action plan in respect of the key matters raised.

Governors undertook group work to identify key information that all new Governors should have and to discuss the establishment of a Task and Finish Group on the Role of a Governor.

The Council agreed the action plan prepared in response to the discussions at the development day.

51/18 Annual Report and Accounts 2017/18

Laying Before Parliament

The Trust Secretary advised that the Trust Annual Reports and Accounts 2017/18 had now been laid before Parliament and would be distributed to Governors.

Report from the Auditors on the Quality Account

The Council received the report from the External Auditors on the Quality Report 2017/18. The Head of Quality Assurance and Compliance confirmed that no matters had been identified to be brought to the attention of the Council.

52/18 Council of Governors Regulatory Dashboard

The Chair submitted the regulatory dashboard for May 2018.

The Council noted that the Trust was achieving the required level of performance

in respect of all the indicators in the Single Oversight Framework. It was also anticipated that the Trust would be within the thresholds for quarter three.

The Council noted the regulatory dashboard.

53/18 Membership Committee: 13 June 2018

The Chair of the Committee submitted a report outlining the key matters discussed at the meeting held on 13 June 2018.

The Chair of the Committee explained that the main items of discussion had been:

- A review of the latest membership profile, which indicated an increase in the public membership of the Trust;
- The preparations for the membership engagement event in Blandford;
- The preparations for the Annual Members' meeting in September; and
- The content of the latest membership newsletter.

The Council noted the report.

54/18 Nominations & Remuneration Committee: 13 June 2018

The Chair of the Committee submitted a report outlining the key matters discussed at the meeting held on 13 June 2018.

The Chair of the Committee explained that the main items of discussion had been to agree the outcomes of the appraisals of the Chair and the Non-Executive Directors.

The Council noted the report.

55/18 Information Pack

The Council received the information pack for July.

The Chair advised that, following the discussions at the development day on 21 June, the opportunity had been taken to review the content of the standard Council agenda. It was considered that a number of items could be included in an information pack, rather than being a part of the substantive agenda. Governors would continue to have an opportunity to ask questions on any matter in the information pack.

The information pack for July included the following:

- Board Meeting Summary - 23 May 2018
- Quality Governance Committee Chair's Report -16 May 2018
- Charitable Funds Committee Chair's Report -16 May 2018
- Audit Committee Chair's Report -16 May 2018
- Feedback from the Governor Focus Conference hosted by NHS Providers
- Governor reflections from a visit to Melstock Ward

The Council noted the information pack for July.

56/18 Future Meetings

It was noted that the next meetings of the Council would be held on 16 October and 13 December 2018, both at Merley House, Wimborne

Signed

Date

Andy Willis, Chair